

AUSTIN YACHT CLUB

Request for Event/Regatta/Facility Use

Date Rec'd
Board Act: Date
Date Filed
Initials

EVENT NAME TRAVIS LANDING PROPERTY OWNERS ANNUAL MTG.
 TYPE OF EVENT ANNUAL HOA MEETING EVENT DATE 5/7/16
 EVENT CHAIRPERSON RONA THORNTON DAY OF THE WEEK SATURDAY
 CHAIRPERSON PHONE # 512-266-3810 EVENT HOURS 9AM - 1PM
 OTHER EVENT CONFLICTS ??? _____
 TYPE ACTIVITIES TO BE HELD: WE WOULD LIKE TO HAVE AYC AS BACK UP
IF ~~COOPERATED~~ WE GET RAINED OUT OF OUR
HOMEOWNER'S PARK

EXPECTED PARTICIPATION

TOTAL BOATS	<input style="width: 90%;" type="text"/>	NUMBER OF MEMBERS	<input style="width: 90%;" type="text"/>	MEMBER FEE	<input style="width: 90%;" type="text"/>
CLASSES	<input style="width: 90%;" type="text"/>				
NON-AYC BOATS	<input style="width: 90%;" type="text"/>	NUMBER OF NON-MEMBERS	<input style="width: 90%; text-align: center; border: 1px solid black;" type="text" value="100"/>	NON-MEMBER FEE	<input style="width: 90%;" type="text"/>

FACILITY REQUESTED

(INDICATE HOURS OF USE FOR APPLICABLE FACILITY)

<input style="width: 90%; border: 1px solid black;" type="text" value="4"/>	CLUBHOUSE	<input style="width: 90%;" type="text"/>	CABINS	<input style="width: 90%;" type="text"/>	BOAT RAMP-NORTH
<input style="width: 90%; border: 1px solid black;" type="text" value="2"/>	COMPUTER	<input style="width: 90%;" type="text"/>	CAMP AREA	<input style="width: 90%;" type="text"/>	BOAT RAMP-SOUTH
<input style="width: 90%; border: 1px solid black;" type="text" value="4"/>	KITCHEN FACILITIES	<input style="width: 90%;" type="text"/>	GROUNDS	<input style="width: 90%;" type="text"/>	CHASE BOAT
	OFFICE	<input style="width: 90%;" type="text"/>	POOL	<input style="width: 90%;" type="text"/>	COMMITTEE BOAT
	PATIO AREA	<input style="width: 90%; text-align: center; border: 1px solid black;" type="text" value="4"/>	SHELTER	<input style="width: 90%;" type="text"/>	T-HEADS

SECURITY GATE	Gate Code	Hours to be open	SECURITY CHAIRMAN:
			Name _____ Phone _____

OTHER COMMENTS: (Include arrangements for catering, band, launch etc. if applicable)

Conditions of Approval:

1. Events of 13 to 29 people require the approval of (3) three Board Members.
2. Events of 30 or more people must be approved by the AYC Board of Directors.
3. Event Chairperson is responsible for any damage or clean up.
4. Event/Regatta announcement flier must be approved by the Race Commander and General Manager before printing.
5. Sailing Instructions must be approved by the Race Commander before printing, as well as the actual schedule.
6. If event is held on AYC race days, it must be scheduled to prevent any conflicts.
All boats, equipment, and facilities must be available a minimum to 1 1/2 hours before AYC races are scheduled.
7. No expenses are to be charged to the Club, unless arranged through the General Manager.
All receipts, charges (both member and non-member) must be turned into AYC office no later than 48 hours after the event.
8. A minimum of (2) two people are required per AYC boat.

I have read and understand the conditions of approval,

Rona Thornton
Signature
4/21/16
Date

AYC Managers Signature _____ Date _____

BOARD MEMBER APPROVAL (Three signatures required for 13-29 guests)

1. _____ Date _____

2. _____ Date _____

3. _____ Date _____